

1 **DDH Compact Executive Committee Meeting Minutes**

2 Register for Zoom: <https://csg->

3 org.zoom.us/webinar/register/WN_31_hwGCFQGumUhG5HbQPLw

4

State	Name	Voting Member	Attendance
Wisconsin	Dr. Matthew Bistan	x	x
Minnesota	Bridgett Anderson	x	x
Virginia	Jamie Sacksteder	x	x
Ohio	Corey Schaal	x	x
Interim Legal Counsel	Samantha Nance		x
Interim Executive Director	Jessica Thomas		x
CSG	Matt Shafer		x

5 Note- Quorum =

Name	Agenda	RFP approval	Adjourn
Bridgett Anderson			
Corey Schaal	1	1	1
Jamie Sacksteder	2	2	2
Dr. Matthew Bistan			
Result	Motion passes	Motion passes	Motion passes

6

7

8 **Call to Order**

9 Chair Bistan calls the meeting to order at 1:02 p.m. ET.

10 **Roll Call:** CSG takes attendance.

11

12 **Adoption of Agenda:**

13 **Motion**

14 Corey Schaal motions to adopt the agenda.

15 Jamie Sacksteder seconds the motion.

16 The motion passes and agenda is adopted.

17

18 **Data System Discussion**

19 Group discusses funding questions.

- 20 • CSG confirms that ADA has a contract with CSG to staff the commission.
21 Funding specific to the compact data system is not yet established.
- 22 • CompactConnect is funded by professional organizations as well as by CSG via
23 the Department of Defense cooperative agreement.
- 24 • Some compacts fund their data systems through HRSA grants or other federal
25 grants.
- 26 • Some compact professions already had data systems in place that they could
27 modify for use for the compact.
- 28 • Revenue and Data System will be balanced with income. This will need to
29 happen hand in hand.

30

31 **Committees**

- 32 • Finance Committee needs to be established. Executive Committee will continue
33 to work on Data System RFP.

34

35 **RFP vs Sole Source**

- 36 • M. Shafer (CSG) explains justification for choosing CompactConnect as a sole
37 source solution for data system.
 - 38 ○ \$1 million to \$1.5 million for new system
 - 39 ○ \$200 – 500 thousand for CompactConnect
- 40 • S. Nance confirms there is justification for a sole source solution.
- 41 • C. Schaal – Asks if there has been any communication with AADB regarding the
42 data system.
 - 43 ○ Nothing to report but CSG can reach out at the committee's discretion.
- 44 • J. Sacksteder- What are the compacts and who does the ongoing maintenance
45 for CompactConnect?
 - 46 ○ Counseling, OT, ASLP
 - 47 ○ CSG can acquire estimate for upkeep costs

- 48 • J. Sacksteder – Hesitant about sole source. Has heard mixed reviews about
49 CompactConnect and DDH doesn't have many similarities with the professions
50 involved.
- 51 ○ S. Nance adds
- 52 ▪ CompactConnect is not live yet and is working out some bugs.
- 53 ▪ The professions may not be similar but the compact models are
54 and should work well from a compact perspective
- 55 • C. Schaal – How are the MOUs with CompactConnect created?
- 56 ○ Multiple MOUs between commissions, between CSG and the
57 commissions, and between the commissions and the developer.
- 58 • C. Schaal agrees with J. Sacksteder that commission should put out an RFP.
- 59 • M. Bistan – Would we be building from the ground up if we did not go with
60 CompactConnect? Did anyone else with a working compact data system respond
61 to the RFI?
- 62 ○ J. Sacksteder – not necessarily but we would have to modify
- 63 ○ M. Shafer - IMLC responded to the RFI
- 64 • M. Bistan agrees with going with an RFP over a sole source.

65

66 **RFP Draft**

67 J. Thomas shares Joint Commission Data System RFP on screen. B. Anderson (via
68 chat) approves this for use as a starting point for DDH Data System RFP draft.

69 Committee provides edits which J. Thomas notes in draft.

70 C. Schaal and B. Anderson (via chat) ask for the background information section in
71 Social Work Compact RFI to be added to RFP.

72 C. Schaal requests Section 2.2 be deleted.

73 Committee discusses jurisprudence exam and the potential to include that in the data
74 system.

75 CSG will put together an RFP draft based on edits provided by the committee.

76 **Motion RFP**

- 77 • C. Schaal motions to approve the RFP with modifications and review over email.
- 78 • J. Sacksteder seconds.
- 79 • Motion approved.

80 **Finance Committee**

81 C. Schaal will be chair of finance committee.

82 Commission will wait on funding to pursue an ED and secretariat. Typically occurs
83 between a year and 18 months of commission set up.

84

85 **Delegate Comment and Questions:** None

86 **Next Steps:**

87 Executive Committee will meet the first Monday of the month at 1 p.m. ET.

88 **Adjournment**

- 89 • C. Schaal motions to adjourn.
- 90 • J. Sacksteder seconds.
- 91 • Meeting adjourned at 1:58 p.m. ET.

DRAFT