



DDH Compact Commission Inaugural Meeting Minutes– August 28, 2024

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I. Attendees

a. Delegates Present:

- i. Tiffany Allison – Iowa
- ii. Catherine Roner-Reiter – Washington
- iii. Ailene Macias – Tennessee
- iv. Matthew Bistan – Wisconsin
- v. Jaime Sacksteder – Virginia
- vi. Lane Hemsley – Kansas
- vii. Penny Vaillancourt – Maine
- viii. Yukon Morford – Colorado
- ix. Bridgett Anderson – Minnesota
- x. Corey Schaal – Ohio

b. Interim Chair Present:

- i. Stephanie Lotridge

c. Legal Counsel Present:

- i. Samantha Nance, EMWN

d. CSG Staff Present:

- i. Matt Shafer, CSG
- ii. Dan Logsdon, CSG
- iii. Kaitlyn Bison, CSG
- iv. Isabel Eliassen, CSG

II. Welcome and Introductions

- a. **CSG Staff:** M. Shafer Shafer outlined housekeeping and introduced interim staff, including Dan Logsdon and Samantha Nance.
- b. **Interim Chair:** S. Lotridge welcomed delegates.
- c. **CSG's Role:** M. Shafer Shafer detailed CSG's involvement and role with DDH compact.

III. Call to Order

- a. **Roll Call:** S. Lotridge took attendance.
- b. **Delegate Introductions:** Delegates from various states introduced themselves
- c. **Agenda Review:** Interim Chair reviewed and asked for questions about the agenda (none received).

IV. Legislative Update

- a. **Legislative Overview:** M. Shafer provided an update on state enactments and pending bills. No material deviations reported.

- b. S. Nance explains non-material changes and requests delegates to flag any potential amendments to compact legislation in their states.
 - c. M. Shafer invites questions from delegates (none received)
 - V. **Virginia Lawsuit:** S. Nance discussed ongoing litigation about the compact's constitutionality and will be providing an affidavit supporting its legality.
 - a. M. Shafer invites questions (Corey Schaal inquires about the reasons for the constitutional challenge; S. Nance explains possible misinterpretation of the compact).
 - VI. **Transition and Implementation**
 - a. **Transition Plan:** Overview of the DDH commission's transition, including bylaws adoption and data system development. Questions about RFP processes were addressed.
 - i. M. Shafer gives an overview of the transition plan in the meeting packet, including the timeline for the implementation of the DDH commission.
 - ii. The commission will meet in Q1 of next year to adopt bylaws, rules, elect officers, and populate subcommittees.
 - iii. M. Shafer describes the effort to secure a vendor and begin development of the compact data system.
 - iv. M. Shafer invites questions (Bridgett asks about the RFP process for the data system; S. Nance clarifies it's an option but not a requirement; M. Shafer points to a later agenda item for more details).
 - VII. **Governance Structure**
 - a. S. Lotridge hands over to S. Nance to review the commission governance structure.
 - b. S. Nance provides an overview of the governance structure, including the delegates' responsibilities.
 - c. S. Nance invites questions (none received).
 - VIII. **By-Laws:** S. Nance reviewed the compact's by-laws and governance structure, addressing delegate questions on state withdrawal and chair roles.
 - a. S. Nance continues with an overview of the by-laws and rulemaking within the confines of the compact language.
 - b. S. Nance addresses questions:
 - c. Matthew Bistan asks about state withdrawal procedures.
 - i. S. Nance explains the process and high bar for default.
 - d. Corey Schaal inquires about the past chair's voting status.
 - i. S. Nance explains this depends on commission preferences and election breakdown.
 - e. Bridgett supports the idea of including a past chair voting position but is open to other suggestions.

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- i. S. Nance requests feedback on by-laws before the next meeting.
- IX. **Rulemaking**
 - a. **Rules Overview:** S. Nance discussed rulemaking processes and common misconceptions. No questions received.
- X. **Break (15 minutes)**
- XI. **Officer Elections**
 - a. *Officer Positions:* Chair, Vice Chair, Treasurer, Secretary, and 2-3 members at large.
 - b. *Nomination Process:* CSG will send a form for nominations; voting will be in early 2025.
 - c. *Time Commitments:* Executive board meets monthly or bimonthly; Chair and Treasurer have the most commitment
 - d. *Vice Chair:* Expected to be the Chair-elect; feedback is welcome on that in future meetings.
 - e. Penny Vaillancourt asks who will be employer for personnel and staff.
 - i. S. Nance clarifies that the commission is the employer, but various arrangements are possible.
- XII. **Data System**
 - a. **Introduction:** I. Eliassen presented the data system's importance, steps to development, and Compact Connect. A demo will be available at a later date.
- XIII. **Finances and Staff Hiring**
 - a. **Commission Finances:** M. Shafer discussed funding, staffing, and the role of the secretariat. No questions received.
 - i. M. Shafer discusses the unique opportunity for the DDH commission with existing data systems from other commissions.
 - ii. Overview of commission finances, staffing, and secretariat duties.
 - iii. CSG's involvement is covered by a contract with ADA until the end of 2025.
 - iv. Decisions on additional staffing will be made later.
- XIV. **Future Rules**
 - a. **Potential Rules:** M. Shafer introduced potential rules for future consideration, including clinical assessments and administrative issues. CSG will provide more information on clinical examination landscape.
 - i. M. Shafer introduces potential rules for adoption at the next meeting.
 - ii. Includes clinical assessment definitions, interstate compact authority, and administrative issues.
 - iii. S. Nance explains the intention behind broad language in rules to allow flexibility.
 - iv. M. Shafer requests questions:

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- v. Matthew Bistan shares his perspective on new Wisconsin licensure pathway.
- vi. Penny Vaillancourt asks about research on clinical examinations and how it affects commission work. M. Shafer responds that CSG can provide this information at the next meeting.

XV. **Comments and Questions**

- a. **General Comments:** Discussions included the exclusion of dental therapy, funding issues, and future meeting formats. Feedback on meeting preferences (in-person or hybrid) was collected.

XVI. **Meeting Summary and Next Steps**

- a. **Next Meeting:** Planned for Q1 2025, with a scheduling poll for format preferences. Minutes will be posted online.

XVII. **Adjournment**